#### **AGENDA**

### **COMMITTEE ON FINANCE**

February 07, 2017 Mayor and all Aldermen **Upon Recess of BMA Aldermanic Chambers City Hall (3<sup>rd</sup> Floor)** 

- 1. Mayor Gatsas calls the meeting to order.
- 2. The Clerk calls the roll.
- 3. Resolutions: (A motion is in order to read by titles only.)
  - "Amending the FY 2016 and 2017 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Three Thousand One Hundred Ninety Nine Thousand Dollars and Fifty Four Cents (\$3,199.54) for the FY 2016 CIP 810716 Manchester Conservation Commission Operational Budget."
  - "Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Two Thousand Dollars (\$22,000) for the FY 2017 CIP 411517 Safe Station Overnight Coverage."
  - "Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY 2017 CIP 212417 2016 RWJF Culture of Health Prize."

A motion is in order that the resolutions ought to pass and be enrolled.

## 4. CIP Budget Authorizations:

810716 Manchester Conservation Commission Operational Budget 811117 2016 Manchester Bike Tour 810616 2015 Bike Tour 411517 Safe Station - Overnight Coverage 212417 2016 Robert Wood Johnson Foundation Culture of Health Prize

A motion is in order that the budget authorizations be approved subject to the final adoption of related resolutions.

5. If there is no further business, a motion is in order to adjourn.

## City of Manchester New Hampshire

In the year Two Thousand and Seventeen

### A RESOLUTION

"Amending the FY 2016 and 2017 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Three Thousand One Hundred Ninety Nine Thousand Dollars and Fifty Four Cents (\$3,199.54) for the FY2016 CIP 810716 Manchester Conservation Commission Operational Budget."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2016 and 2017 CIPs as contained in the 2016 and 2017 CIP budgets; and

WHEREAS, the 2016 and 2017 CIPs contain all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to transfer the remaining donations from the Bike Tour accounts to the Conservation Commission's Operational Account;

NOW, THEREFORE, be it resolved that the 2016 and 2017 CIPs be amended as follows:

By transferring:

FY2016 CIP 810616 – 2015 Bike Tour - \$2,274.71 Other FY2017 CIP 811117 – 2016 Bike Tour - \$924.83 Other

By increasing:

FY2016 CIP 810716 — Manchester Conservation Commission Operational Budget - \$3,199.54 Other

Resolved, that this Resolution shall take effect upon its passage.

## City of Manchester New Hampshire

In the year Two Thousand and Seventeen

## A RESOLUTION

"Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Two Thousand Dollars (\$22,000) for the FY 2017 CIP 411517 Safe Station - Overnight Coverage."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2017 CIP as contained in the 2017 CIP budget; and

WHEREAS, the 2017 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allocate funds from the Contingency Account for Safe Station overnight support;

WHEREAS, the Board of Mayor and Aldermen wishes to accept donations for Safe Station overnight support;

NOW, THEREFORE, be it resolved that the 2017 CIP be amended as follows:

#### By adding:

2017 CIP 411517 - Safe Station - Overnight Coverage - \$20,000 Contingency; \$2,000 Other

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

In the year Two Thousand and Seventeen

### A RESOLUTION

"Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY2017 CIP 212417 2016 RWJF Culture of Health Prize."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2017 CIP as contained in the 2017 CIP budget; and

WHEREAS, the 2017 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the Robert Wood Johnson Foundation to implement community health initiatives;

NOW, THEREFORE, be it resolved that the 2017 CIP be amended as follows:

#### By increasing:

FY2017 CIP 212417 – 2016 RWJF Culture of Health Prize - \$25,000 Other (from \$25,000 to \$50,000)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION									
CIP#: 810716	Projec	ct Year:	2016 CI	P Resolution:	6/9/2015				
Title: Manchester 0	Conservation Commi	nending Resolution:	2/7/2017						
Administering Department Planning and Community Development Revision: #1									
<u> </u>									
Project Description:  To potentially draft an amendment to the City Site Plan regulations to include Conservation Easement signage in appropriate areas, maintain membership in the State Association of Conservation Commissions, Advertising, Training and Development and general supplies.									
Federal Grants Federal Grant: Environmental Review Required: No									
	Grant Executed:			Completed:					
Critical Events									
1. Program Initiation					9/1/15				
2. Program Completion					6/30/20				
3.		-							
5.			NAME OF PERSONS ASSOCIATION OF PERSONS ASSOCI						
0.[					6/30/2020				
					6/30/2020				
Line Item Bu	udget	OTHER			TOTAL				
Salaries and W	/age	\$0.00	\$0.00	\$0.00	\$0.00				
Fringes		\$0.00	\$0.00	\$0.00	\$0.00				
Design/Engine	eering	\$0.00	\$0.00	\$0.00	\$0.00				
Planning		\$0.00	\$0.00	\$0.00	\$0.00				
Consultant Fee	es	\$0.00	\$0.00	\$0.00	\$0.00				
Construction A	dmin	\$0.00	\$0.00	\$0.00	\$0.00				
Land Acquisition	on	\$0.00	\$0.00	\$0.00	\$0.00				
Equipment		\$0.00	\$0.00	\$0.00	\$0.00				
Overhead		\$0.00	\$0.00	\$0.00	\$0.00				
Construction C	Contracts	\$0.00	\$0.00	\$0.00	\$0.00				
Other	- [	\$5,699.54	\$0.00	\$0.00	\$5,699.54				
TOTAL		\$5,699.54	\$0.00	\$0.00	\$5,699.54				
Revisions: #1 - Adds	s \$3 199 54 of reven	ue generated from 20	15 and 2016 Bike Tours.		-				
Revisions. W You	σ φο, 100.04 οι 10γαιι	de generated nom 20	To and 2010 Dike Todis.						
Comments: Other fur	nds to be taken from	the Contingency acco	ount. Project completion da	te extended					
Comments.	to so tanon nom	and definingency according	Jame 1 Tojour completion da	ontoliuou.					
Planning Department/Star	tup Form - 06/25/15				\$5,699.54				

Planning Department/Startup Form - 06/25/15

CIP#:		CIP BUDGET AUTHORIZATION									
Administering Department Planning/Conservation Commission Revision: #1  Project Description: To accept donations for the 2016 Bike Tour and pay for realized expenses.  Federal Grants Federal Grant: No Environmental Review Required: No Completed: Completed: MA Completed: 12/30/16 12	CIP#: 81	11117	Proje	ct Year:	2017	CIF	Resolution:	5/17/2016			
Project Description:   To accept donations for the 2016 Bike Tour and pay for realized expenses.	Title: 20	)16 Manche	ster Bike Tour			] Am	ending Resolution:	2/7/2017			
Federal Grants	Administering Department Planning/Conservation Commission Revision:										
Federal Grants											
Critical Events   Program Initiation   9/20/16   12/30/2016   12/30/16   12	Project Description:  To accept donations for the 2016 Bike Tour and pay for realted expenses.										
Critical Events	Federal C	Federal Grants Federal Grant: No Fnvironmental Review Required: No									
Program Initiation   12/30/16			Grant Executed:	N/A			Completed:				
12/30/16   12/30/16   12/30/16   12/30/16   12/30/16   12/30/16   12/30/2016   12	Critical E	vents									
Line Item Budget	1										
Line Item Budget		ompletion						12/30/16			
Line   Item Budget											
Line   Item Budget	5.										
Salaries and Wage								12/30/2016			
Salaries and Wage		- II D -									
Fringes	Line	e item Bu	aget	OTHER				TOTAL			
Design/Engineering	1		age [								
Planning \$0.00 \$0.											
Consultant Fees \$0.00 \$0											
Construction Admin \$0.00											
Land Acquisition \$0.00 \$0.00 \$0.00 \$0.00 \$0.00  Equipment \$0.00 \$0.00 \$0.00 \$0.00  Overhead \$0.00 \$0.00 \$0.00 \$0.00  Construction Contracts \$0.00 \$0.00 \$0.00 \$0.00  Other \$1,612.75 \$0.00 \$0.00 \$1,612.75  TOTAL \$1,612.75 \$0.00 \$0.00 \$1,612.75  Revisions: #1 - Reduces budget to reflect actual expenses incurred and transfers \$924.83 to CIP Project #810716.  Project Closed.  Comments: Other funds will be derived from event donations - expenses will be paid as event donations are collected. Upon project completion, remaining balance will be transferred to the Commission's Operational Account.			ı.								
Equipment \$0.00 \$0			Ĺ		L						
Construction Contracts \$0.00 \$0.00 \$0.00 \$0.00 \$0.00  Other \$1,612.75 \$0.00 \$0.00 \$1,612.75  TOTAL \$1,612.75 \$0.00 \$0.00 \$1,612.75  Revisions: #1 - Reduces budget to reflect actual expenses incurred and transfers \$924.83 to CIP Project #810716.  Project Closed.  Comments: Other funds will be derived from event donations - expenses will be paid as event donations are collected. Upon project completion, remaining balance will be transferred to the Commission's Operational Account.			ĺ								
Other \$1,612.75 \$0.00 \$0.00 \$1,612.75  TOTAL \$1,612.75 \$0.00 \$0.00 \$1,612.75  Revisions: #1 - Reduces budget to reflect actual expenses incurred and transfers \$924.83 to CIP Project #810716.  Project Closed.  Comments: Other funds will be derived from event donations - expenses will be paid as event donations are collected. Upon project completion, remaining balance will be transferred to the Commission's Operational Account.	Ove	erhead		\$0.00		0.00	\$0.00	\$0.00			
TOTAL \$1,612.75 \$0.00 \$0.00 \$1,612.75  Revisions: #1 - Reduces budget to reflect actual expenses incurred and transfers \$924.83 to CIP Project #810716.  Project Closed.  Other funds will be derived from event donations - expenses will be paid as event donations are collected. Upon project completion, remaining balance will be transferred to the Commission's Operational Account.	Cor	nstruction C	ontracts [	\$0.00		00.00	\$0.00	\$0.00			
Revisions: #1 - Reduces budget to reflect actual expenses incurred and transfers \$924.83 to CIP Project #810716.  Project Closed.  Comments: Other funds will be derived from event donations - expenses will be paid as event donations are collected. Upon project completion, remaining balance will be transferred to the Commission's Operational Account.	Oth	er		\$1,612.75		0.00	\$0.00	\$1,612.75			
Comments: Other funds will be derived from event donations - expenses will be paid as event donations are collected. Upon project completion, remaining balance will be transferred to the Commission's Operational Account.		TOTAL	_	\$1,612.75		00.00	\$0.00	\$1,612.75			
Comments: Other funds will be derived from event donations - expenses will be paid as event donations are collected. Upon project completion, remaining balance will be transferred to the Commission's Operational Account.	Davisia	#1 - Pad:	ices hudget to refle	ot actual evnonces is	nourred and tran	refere ¢024 93	3 to CIP Project #94	0716			
completion, remaining balance will be transferred to the Commission's Operational Account.	Revisions:			ct actual expenses i	ncurred and trai	151615 \$524.00	5 to CIP Ploject #61	0716.			
completion, remaining balance will be transferred to the Commission's Operational Account.											
completion, remaining balance will be transferred to the Commission's Operational Account.											
\$1.612.75	Comments										
							T I	\$1 612 75			

Planning Department/Startup Form - 03/31/16

Г	CIP BUDGET AUTHORIZATION													
	CIP#:	8108	316		Proje	ct Year:		2016	3	CI	P Resolution:		6/9/2015	
	Title:	e: 2015 Bike Tour					Ar	mending Resolution:		2/7/2017				
	Administering Department Planning/Conservation Commission Revision: #1													
	Project Description:  To accept donations for the 2015 Bike Tour and to pay for related expenses.													
	Federal Grants Federal Grant: No Environmental Review Required: No													
	004.04 == 24.44.000.0000	200 200 14440-7	C2000 - 60C- N1 - 11MN N2	Gra	ant Executed:	N/A					Completed:			
	Critica	al Ev	ents											
	Progran												8/4/15	
	Progran	n Com	pletion						***************************************				12/30/15	
3. 4.							***	<del>(0)</del>						
5.														
													12/30/15	
		•			_									
	L	.ine i	tem Bu	dge	et [	ОТ	HER						TOTAL	
			es and Wa	age			\$0.00		\$0.		\$0.00		\$0.	01000
		Fringe		-i	Į.		\$0.00	J	\$0.		\$0.00		\$0.	
		Plann	n/Enginee	ring	[ [		\$0.00	J	\$0. \$0.		\$0.00		\$0.	
			ilig ultant Fee:	-	<u>[</u>		\$0.00	J <u> </u>	\$0.		\$0.00		\$0.	
			ruction Ac		L		\$0.00	J L 7 F	\$0.		\$0.00	-	\$0. \$0.	
			Acquisitio		[		\$0.00	] [	\$0.	=	\$0.00	-	\$0.	
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		Overh			ľ		\$0.00	J L	<b>\$</b> 0.		\$0.00		\$0.	
		Const	ruction Co	ontra	cts [		\$0.00	- 1	\$0.		\$0.00		\$0.	
		Other				9	61,445.29		\$0.	00	\$0.00		\$1,445.	
		:	TOTAL			•	1,445.29		\$0.	00	\$0.00		\$1,445.	.29
R	evisio	ns:	#1 - Redu	ces	budget to refle	ct actual	expenses	incurred	and transfe	ers \$2,274	1.71 to CIP Project #8	310716	),	
			Project Cl											
<u></u>														
Co	ommer	ıts:	Other fund	ds w	ill be derived fr	om event	t donation:	s expe	enses will be	e paid as	event donations are	collecte	ed.	
<u></u>	Planning Department/Startup Form - 06/25/15 \$1,445.29													
Pla	nning D	cnartr	nenf/Start	IID F	orm - 06/25/15	1					1		Φ1,445.	43

Planning Department/Startup Form - 06/25/15

	<del>ummannanan kanan kana</del>		CIP BUDGET	AUTHORIZATION					
CIP#:	411517	Proje	ct Year:	2017 CIF	Resolution:	5/17/2016			
Title:	itle: Safe Station - Overnight Coverage Amending Resolution:								
Administe	#1								
Project D	Project Description:  To provide credentialed staff members to transport individuals who are using Safe Station between the hours of 8:00 pm - 8:00 am.								
Federal Grants Federal Grant: No Environmental Review Required: No									
		Grant Executed:	N/A		Completed:				
Critical 1. Program 2. Program 3. 4. 5.						10/18/16 6/30/17 6/30/17			
Li	ne Item Bu	ıdget [	Contingency	OTHER		TOTAL			
Si	alaries and W	ane [	\$0.00	\$0.00	\$0.00	\$0.00			
	ringes	490	\$0.00	\$0.00	\$0.00	\$0.00			
Design/Engineering			\$0.00	\$0.00	\$0.00	\$0.00			
Р	lanning	Immarrand	\$0.00	\$0.00	\$0.00	\$0.00			
С	onsultant Fee	es [	\$0.00	\$0.00	\$0.00	\$0.00			
С	onstruction A	dmin [	\$0.00	\$0.00	\$0.00	\$0.00			
L	and Acquisition	on [	\$0.00	\$0.00	\$0.00	\$0.00			
E	quipment		\$0.00	\$0.00	\$0.00	\$0.00			
0	verhead		\$0.00	\$0.00	\$0.00	\$0.00			
С	onstruction C	ontracts [	\$0.00	\$0.00	\$0.00	\$0.00			
0	ther	Transcard d	\$30,000.00	\$2,000.00	\$0.00	\$32,000.00			
	TOTAL		\$30,000.00	\$2,000.00	\$0.00	\$32,000.00			
Revisions		eases budget by \$20	0,000 Contingency an	d \$2,000 Other.					

Planning Department/Startup Form - 03/31/16

\$32,000.00

		CIP BUDGE	T AUTHORIZATION					
CIP#: 212417	Proje	ct Year:	2017 CIF	P Resolution:	5/17/2016			
Title: 2016 Robert	2016 Robert Wood Johnson Foundation Culture of Health Prize Amending Resolution:							
Administering Departm	#1							
Project Description:	creating powerful the greatest challe well being are greatestionships we h	partnerships and de enges, with the oppo atly influenced by wl ave in our families a	cognizes communities that have per commitments that will enaulture that will only the live well. A culture here we live, work, the safety and communities. The Health ethe funds to benefit the communities the funds to benefit the communities.	ble everyone, especia of Health recognizes t of our surroundings, a Department will work	ally those facing hat health and and the			
Federal Grants	No							
	Grant Executed:		Environmental	Completed:				
Critical Events  1. Program Initiation 2. Program Completion 3. 4.					9/1/2016 12/31/2017			
5.					12/31/2017			
Line Item Bu	ıdget	OTHER			TOTAL			
Salaries and W	/age	\$0.00	\$0.00	\$0.00	\$0.00			
Fringes		\$0.00	\$0.00	\$0.00	\$0.00			
Design/Engine	ering	\$0.00	\$0.00	\$0.00	\$0.00			
Planning		\$0.00	\$0.00	\$0.00	\$0.00			
Consultant Fee	es	\$0.00	\$0.00	\$0.00	\$0.00			
Construction A	dmin	\$0.00	\$0.00	\$0.00	\$0.00			
Land Acquisition	on [	\$0.00	\$0.00	\$0.00	\$0.00			
Equipment		\$0.00	\$0.00	\$0.00	\$0.00			
Overhead		\$0.00	\$0.00	\$0.00	\$0.00			
Construction C	ontracts	\$0.00	\$0.00	\$0.00	\$0.00			
Other		\$50,000.00	\$0.00	\$0.00	\$50,000.00			
TOTAL		\$50,000.00	\$0.00	\$0.00	\$50,000.00			
Revisions: #1 - Budget increased from \$25,000 to \$50,000 due to the receipt of additional grant funds.								
	ceived from RWJF ( ermined by the grar		ze and NH Charitable Founda	ation. Program initiation	on and completion			

Planning Department/Startup Form - 03/31/16

\$50,000.00